

# SAFETY APP

## HOW TO GUIDE

THIS GUIDE IS SUBJECT TO CHANGE AT FUTURE UPDATES

### OBJECTIVE

Listing Possible functionalities and demo for each workflow.

### NOTICE

For more hands-on Demonstration Please attend the safety meeting on either 09/04/2020 Or 09/09/2020



### LISTING GENERAL FUNCTIONALITIES

- ADD TSSP
- UPDATE ATTENDANCE
- UPDATE CORRECTIVE ACTIONS
- UPDATE FOREMEN
- UPDATE SUBCONTRACTORS
- UPDATE INFRACTIONS
- UPDATE PROJECTS
- UPDATE SAFETY TEAM
- UPDATE REPORTERS
- UPDATE COMPETENT PERSON'S FIELDS
- UPDATE EQUIPMENTS
- UPDATE PERMITS
- UPDATE PPE
- UPDATE SITE TOOLS
- UPDATE TRADES
- UPDATE WEATHER
- VIEW TSSPS

This exhaustive list of Functionalities will not be available to everyone who has access to chase Safety program. Different entities will be able to access different functions based on their role in the safety ecosystem.

All the above functionalities have the same Hierarchy when it come to dealing with data. The structure goes as follow:

- \_ Browse Data
- \_ Edit/Remove Data
- \_ Add new Data

## ADD TSSP

### BROWSE • ADD

Click add TSSP to access a 13 sections menu. All screens support voice detection.

### ADDING TSSP WORFLOW

#### Section 1:

Jobsite Info, the system will do everything for you, just make sure to pick the correct job.

This is where you select the job site and your identity from a list. If you cannot find your name you have to create new one.

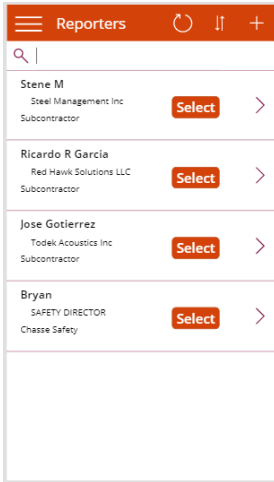
The screenshot shows a mobile application screen titled "Jobsite Info". At the top, there is a "Select Job" button. Below it, several fields are populated: "Job Selected: ASU UCENT - Generator Uj", "Job Code: 200046", "PM: Niko Panagiotakopoulos", "Super: Cisco Ramirez", "Site Location: 411 N Central Ave, Phoeni", and "Date-Time: 9/9/2020 1:15 AM". There is another "Select Preparer" button, followed by "Prepared by: Jose Gotierrez". At the bottom, there is a "Task Description:" field with the text "proj info desc".

The screenshot shows a mobile application screen titled "Projects". It features a search bar with the text "Search Items". Below the search bar is a list of project entries, each with a small image, a title, a job code, a location, and a "Select" button. The entries are: "APS - Amphi High School" (200094, Tucson), "ASU - Biodesign Building A" (200223, Tempe), "ASU UCENT - Generator" (200046, Phoenix), "ASU West - New Student" (200181, Glendale), "Aviva Apartments II" (180287, Goodyear), and "CESD - Creighton EL Offsites" (200130, Phoenix).

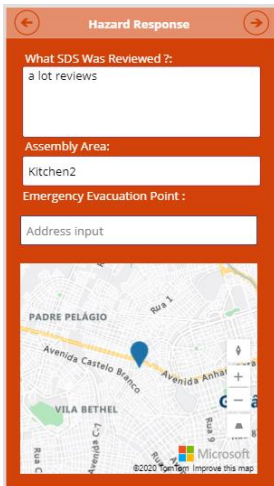
The screenshot shows the same "Projects" screen as above, but with the search bar containing the text "200". The list of projects is filtered to show only those with job codes starting with "200": "AESD - Copper Trails Library" (200168, 6/22/2020), "Alameda Bulk Storage" (200095, 7/15/2020), "APS - Amphi High School" (200094, 5/4/2020), "ASU - Biodesign Building A" (200223, 7/16/2020), "ASU UCENT - Generator" (200046, 6/1/2020), and "ASU West - New Student" (200181, 10/1/2020).

Click on the orange button, to select the job and move back to the original screen.

You can also use the Search function to find a particular job, Make sure to search by exact name or exact job code.

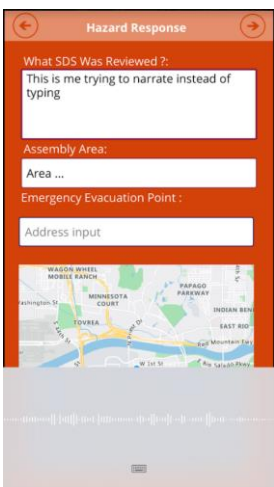


On the same screen you will be asked to enter the preparer identity, follow the same procedure to select the reporter from a list.

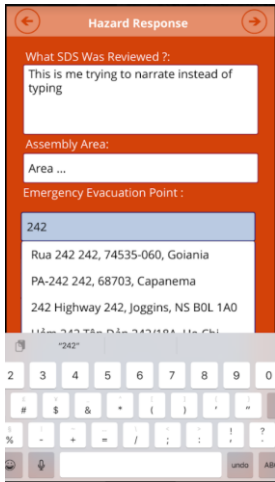


**Section2:**

Hazard Response, in this screen you have to fill in the SDS Reviewed, Assembly Area and Emergency Evacuation point.

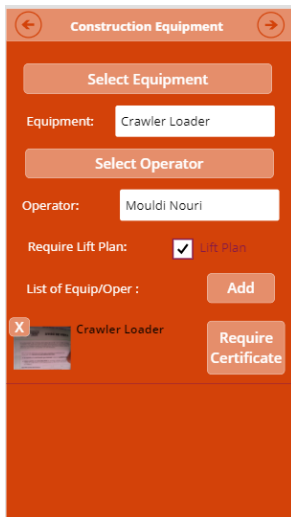


The good news is, everything is fully assisted, tap the small microphone icon on your keyboard to start narrating, while the app takes notes.



The location function is also fully assisted, although this could be removed in later versions due to Microsoft “Greed” but more on that later.

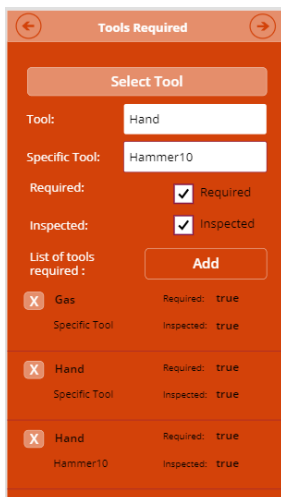
The location feature will show possible suggestions based on your initial entry, select the correct one and move to the next screen



**Section3:**

Construction Equipment, using the same process in previous menus, select the relevant equipment and its operator. Make sure to check the lift plan if the equipment requires one.

Incase you need to save a copy of the operator certificate click Require Certificate and take a quick picture of the operator’s document for later use.



**Section4:**

Tools Required, using the exact same process from previous menus, select the relevant tool and use the extra text field if you want to be more specific.

Check both required and inspected fields whenever makes sense.

Competent Person

Select Field

Field: Excavation/Trenching

CP Full Name: John

Required:  Required

List of CP Persons: Add

<input checked="" type="checkbox"/> Scaffold	John	Required: true
<input checked="" type="checkbox"/> Confined space entry	John	Required: true
<input checked="" type="checkbox"/> Excavation/Trenching	John	Required: true

**Section5:**

Competent Person, If the job requires a competent person, use section 5 to specify the field and input the person's name. Keep in mind you can add multiple people to this section.

Required PPE

Select PPE

PPE: Eye Protection

Required:  Required

Inspected:  Inspected

List of PPE: Add

<input checked="" type="checkbox"/> Eye Protection	Required: true	Inspected: true
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**Section6:**

Required PPE, If the job requires PPE, Select your equipment from the list and make sure to mention if it's required and inspected, use the check boxes. Also on this menu you can add multiple PPE.

Required Permits

Select Permit

Permit: Lockout Target

Obtained by: Brayn

Required:  Required

List of Permits: Add

<input checked="" type="checkbox"/> Lockout Target	Brayn	Required: true
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**Section7:**

Required Permits, If the job requires Special Permits, Select them from the list, and mention who obtained them. If you can't find the permit you're looking for you can always create a new one.

**Section8:**

Crew Acknowledgment, use section 8 to select and list the concerned crew. Don't forget to mention the Forman, also available through a list.

If you can't find a crew member or the Forman, you can always create new entries for both of them.

**Section9:**

Tasks, use this section to describe your tasks. Remember the voice detection feature is available throughout the app, you don't have to type if you don't feel like it.

**Section10:**

Hazards, use this section to select the Hazard type from a list. And fully describe it in the field below. Voice detection is also available here.

Corrective Action

Proposed Solution:

Foreman Decision:

surething I will make a decision

### Section11:

Corrective Action, Depending on the Hazard type, you will see most of the time a proposed solution/corrective action in the first field.

Although make sure to submit your input the bottom zone.

Worker Feedback

Worker Comments:

happy worker happy GC

### Section12:

Worker Feedback, take the time to note the worker's feedback. As always voice detection is available you don't have to type if you don't want to.

The screenshot shows a mobile application interface with an orange background. At the top left is a back arrow icon, and at the top center is the word "Review". Below this is the text "Reviewed and Acknowledged by :". There are four main sections, each starting with a button: "Select Foreman" (with "Agustin Loera" in the field below), "Select Sub" (with "2 Brothers Caulking" in the field below), "Select Weather" (with "Tornado" in the field below), and "Super:" (with "Art Luna" in the field below). A "Date/Time:" field contains "9/9/2020 1:15 AM". At the bottom is a large "Submit TSSP" button.

**Section13:**

Review, This is the final step to finalize your TSSP and submit it . Select the Foreman Responsible on the crew and the subcontractor.

The superintendent will be automatically selected based on the job.

Select the weather also from a list and hit Submit TSSP